

Appendix 10



STATE COUNCIL FOR OPEN AND LIFELONG EDUCATION-KERALA
DIPLOMA IN COMPUTER APPLICATION (DCA) EXAMINATION, 20...

APPLICATION FOR CONDONATION - SHORTAGE OF ATTENDANCE

1. Name of Study Centre:	Centre Code :		
2. District of Study Centre:			
3. Name of the candidate as per the Admission Register [<i>in block letters</i>]	:		
4. Postal address of the candidate as per the Admission Register :			
5. Total No. of working hours during the academic year:			
6. No. of hours present:		7. No. of hours absent:	
8. Minimum percentage of attendance prescribed			
9. Percentage of hours for which condonation is required			
10. Reason for absence			
11. Particulars of condonation fee remitted (offline/online)			
Chalan No/ Payment ID	Date of payment	Fees Remitted	Name of Post office (Offline)

Signature of the candidate

RECOMMENDATION OF THE PRINCIPAL

Certified that timely application for leave was made and leave has been granted. Condonation may be permitted.

Name and Signature of the Principal

Place:

Date:

(Office Seal)